

**TULANE GRADUATE MEDICAL EDUCATION COMMITTEE
(GMEC)**

PROGRAM ANALYSIS FOR RESIDENCY/FELLOWSHIP PROGRAMS

**In Preparation for
INTERNAL REVIEW OF RESIDENCY/FELLOWSHIP PROGRAM**

**And Special Review of
PROGRAM GOALS AND OBJECTIVES
and
GENERAL COMPETENCY COMPLIANCE**

DEPARTMENT:

NAME OF PROGRAM:

PROGRAM DIRECTOR:

DATE:

Provide 20 copies of the following information, **two (2) weeks prior** to the internal review:

Provide your responses to Citations in most recent ACGME Letter of accreditation (enclosed).

Provide Goals and Objectives for each rotation.

Provide sample of all Evaluation Forms, currently being used by the program, including the 360 evaluations. (This refers to samples of evaluation forms used prior to myevaluations.com.)

In addition, please answer the following questions. (When completed, deliver 20 copies to the GME Office, **two (2) weeks prior to the review.**)

1. General Competencies:

- A. Provide evidence of a curriculum, complete with goals and objectives, that is used by the program for teaching the following six general competencies: patient care skills, medical knowledge, interpersonal and communication skills,

professionalism, practice-based learning, and systems-based practice.

- B. Provide a list of the evaluation tools the program is using for each of the six competencies based on the goals and objectives, and provide copies of documented evidence of these tools. Provide evidence of developing or using dependable measures to assess the residents' competence in each of these areas.
- C. Provide evidence of a process being developed to link educational outcomes with program improvement.
- D. Are residents cognizant of the curriculum and educational goals and objectives? (Briefly explain.)

2. Evaluation:

- A. Within the department, is there a process in place for periodic analysis of the residency program? How often is the program evaluated?
- B. What role do residents have in the development or evaluation of the residency program?
- C. What opportunities exist for residents to evaluate the performance of faculty?
- D. Describe the method the program uses for end of the year evaluations.

3. Facilities:

List the facilities or institutions at which residency training occurs, including clinical experiences and research experiences.

4. Supervision:

How does the department assure that resident supervision is adequate and appropriate in various clinical areas?

5. Educational Activities:

Describe the educational activities during the residency, i.e. giving or attending conferences, journal clubs or post graduate courses.

6. Research:

Do residents participate in research? Is it optional or required?

7. Publications and Presentations

Are publications and/or presentations at regional/national meetings encouraged, optional, or required?

8. Specialty Certification

- A. What mechanism does the department use to monitor the success of its residency program? Does the department monitor performance on specialty exams or track career paths of its residents?
- B. What percentage of those who complete the program successfully achieve specialty certification? How is the information acquired?
- C. How many program graduates enter academics and at what institutions? How many maintain involvement in medical education?

Additional Internal Review Requirement:

At the time of the review, provide the review committee with residents' folders as follows:

- 1. Folder of one (1) resident who has completed the program.
- 2. Folder of one (1) resident currently in the program, who has been in the program more than one year.