

LETTER OF AGREEMENT

(HOSPITAL)

AND

**DEPARTMENT OF (NAME OF DEPARTMENT)
SECTION OF (NAME OF SECTION)
TULANE UNIVERSITY SCHOOL OF MEDICINE**

This letter of agreement is a Departmental Supplement to a Master Affiliation Agreement signed between (HOSPITAL) and Tulane University School of Medicine dated July 1, 2008. The terms of the Master Agreement are hereby incorporated as a part of this Departmental Supplement.

(HOSPITAL) will provide clinical training for each resident assigned as determined by the Program Director.

- 1. Faculty who will assume both educational and supervisory responsibilities for house officers:**
- 2. Faculty responsible for teaching, supervision, and formal evaluation of house officers:**
- 3. Duration and content of the educational experience:**
- 4. Policies and procedures that will govern house officer education during the assignment:**
 - A. All residents must participate in appropriate components of the Institution's quality assurance and utilization review programs. Complications and deaths should be meaningfully reviewed and medical records should be evaluated as to their completeness and accuracy as part of this process.
 - B. As part of the educational program, autopsies should be performed whenever possible and appropriate in order to provide an adequate educational experience and to enhance the quality of patient care.
 - C. If the performance of a resident is at any time considered to be unsatisfactory or unprofessional, documentation of such will be immediately made and the Program Director and the Office of Graduate Medical Education will be notified. A plan for corrective action will be determined by the Program Director, in consultation with the Institution's Senior Medical Administrator and the School's Office of Graduate Medical Education.
 - D. All residents must comply with the policies of the School and the Graduate Medical Education Policies & Procedures manual.
 - E. The School shall direct its house officers to comply with the policies and procedures of the Hospital, including those governing the use and disclosure of individually identifiable health information under federal law, specifically HIPPA.

THIS supplemental agreement shall be effective on July 1, 2008 and shall then run concurrently with the Master Agreement. This supplemental agreement may be terminated by either party upon ninety (90) days written notice.

(HOSPITAL)

**TULANE UNIVERSITY
SCHOOL OF MEDICINE**

(NAME OF CMO) Date
Chief Medical Officer

(NAME OF PD) Date
Program Director
Section of (NAME OF SEC/DEPT)