

Bylaws
Tulane University School of Medicine:
Graduate Medical Education Resident Congress
January 2, 2008

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Article I.
Membership

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Section 1. Good standing

A member shall be considered to be in good standing, who currently is a resident or a fellow with Tulane University and is not on probation or serving any disciplinary sanctions.

Section 2. Representation

Members shall be peer elected and fairly represent all other residents within their specialty. Each residency program will be granted one representative for each set of 10 residents. Hence a program with 11-20 residents will have two representatives; a program with 21-30 will have three, and so forth.

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The maximum number of resident representatives for any one program will be eight (8).

Section 3. Privileges

A member in good standing shall have the:

- A . Right to vote (one vote per program)
- B . Right to hold office
- C . Right to serve on the committees
- D . Right to participate and attend all meetings

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Section 4. GME Liaison

The GME Liaison shall be the Assistant Dean of GME and he shall serve as the interface between the Resident Congress and the DIO and GMEC. The GME Liaison will provide direct supervision and function in an advisory role. The GME Liaison will attend all Regular (General), Special and Annual Resident Congress Meetings.

Article II.
Meetings

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Section 1. Board meetings

Any member of the resident congress may attend any general meeting. Any person other than resident congress members, who wish to participate in discussions of an agenda item pertinent to their responsibility, must be invited by either a member of the Board or one of the officers.

Board meeting may be called into executive session restricted to Officers and Directors upon 2/3 majority vote of the Board members present at a Board

meeting.

Section 2. Special meetings

Special or executive board meeting may be called at any time by the President or upon written request of a majority of the Board.

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Section 3. Annual Meetings

Annual Meetings shall be held each May according to the Constitution. The GME Liaison will attend both Annual and Regular Congress Meetings.

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Section 4. Regular (General) Meetings

Regular Meetings shall be held quarterly.

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Section 5. Quorum

An assembly of 1/3 of the membership shall constitute a quorum for the conduction of business of all Annual and Special meeting of the Congress.

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An assembly of 50% of the Board of Directors shall constitute a quorum for the conduction of business at all Board meetings. Board members on scheduled vacation, leave of absence or rotations more than 30 miles from Tulane's downtown medical campus are excused from Board meetings and shall not count for or against a quorum.

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Article III.

Officers

Section 1. Voting

Absentee voting may occur during seven days immediately prior to the election by submitting ballots to the Resident Congress Secretary or designee.

Each member voting absentee shall initial the roster signifying that the member has voted. The roster and ballots shall be submitted to the Assistant Dean of GME's office the day prior to the election.

The GME Liaison shall be a non-voting member.

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Section 2. Due process

An officer or executive board member may be removed from office at any Annual, Special, or Board meeting of the Congress.

The officer or Board member shall be given notice of the intent to remove one week prior to the meeting. The officer shall have the right to speak on his/her behalf to the general assembly prior to any removal vote.

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Article IV.

Vacancies

A vacancy of any elected office shall be filled by a member nominated by the President and confirmed by simple majority vote of the Board at any Board meeting. A vacancy in the office of President shall be filled by the Vice-President.

Article V.

Board

The board shall be comprised of intern, resident and fellow members.

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Article VI.

Committees

Sub-committees will consist of at least five members including a Chairperson but no more than 10 members total; including Chairperson. All Chairperson and member positions will be filled on a volunteer basis at the first meeting of the new academic year. If positions remain open, the President will nominate persons to fill these positions.

Sub-committee meetings will be determined and overseen by the Sub-committee Chairperson. Chairperson will give updates and reports on progress to the congress or directly to the Congress President.

Any person other than committee members that should attend a committee meeting must be invited by one of the committee members.

Any person denied participation on any committee shall have the right to petition the Congress for review. The Board shall have the power by majority vote to assign additional committee members.

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Article VIII.

Amendments

The Resident Congress Bylaws may be amended at any Annual, Special, or Board meeting. Proposed amendments to the constitution shall be presented in writing to the Tulane Associate or Assistant Dean of Graduate Medical Education and publicized to the membership at least one meeting before the date that the proposed amendment shall be considered.

Members in good standing may vote in absentee with a signed letter to be opened only at the time of counting the votes.

An amendment to the Bylaws must be approved by a 2/3 majority of the voting membership in order to pass.

Bylaws changes shall be forwarded to the Tulane Dean of Graduate Medical Education upon their passage.

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Article VIII.

Reporting

The President of the Resident Congress shall report, to the GME Liaison, within seven days and in writing, the minutes and recommendations from all meetings. The President in consultation with the GME Liaison shall regularly report to the GMEC. The GME Liaison is responsible to directly oversee operations of the Resident Congress.

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